



Application for Admission

Capitol College, Laurel Maryland

INTERNATIONAL

Mail application and nonrefundable \$150 application fee to: Capitol College, Office of Admissions,
11301 Springfield Road, Laurel, MD 20708-9759

PERSONAL DATA

Family name _____

Last name _____

Given name _____

Name as it appears on passport _____

Address _____

City _____ Postal code _____ Country _____

Country of citizenship _____

Telephone _____ Email _____

Birth date (day/month/year) _____ Male Female

AREA OF ACADEMIC INTEREST

Semester applying for:

Fall (August)

Spring (January)

I am entering as a:

First-time student

Transfer student

Degree applying for:

BS (4 years)

Do you wish to live on campus?

Yes

No

On-campus housing is extremely limited and only available to fall applicants who meet the deadlines on the reverse side of this form.

Probable academic area of concentration/major:

Undergraduate (BS)

Astronautical Engineering

Business Administration

Computer Engineering

Computer Engineering Technology

Computer Science

Electrical Engineering

Electronics Engineering Technology

Information Assurance

Management of Information Technology

Software Engineering

Software and Internet Applications

Telecommunications Engineering Technology

PERSON TO CONTACT IN AN EMERGENCY

Name _____

Address _____

City _____ State _____ ZIP Code _____

Home Telephone _____

Relationship _____

SECONDARY SCHOOL

Name of secondary school _____

Address _____

Date certificate received _____ Marks _____

POST SECONDARY INSTITUTIONS

List any post secondary schools you may have attended.

Name of School	Location	Attendance Dates	Marks/CGPA	Qualification Received

Test Scores TOEFL _____

I hereby certify that I personally filled out this form and that the information is complete and accurate. I understand that all credentials submitted in support of this application become the property of Capitol College and are not returnable. I also consent to and authorize the reproduction and use by Capitol College of any and all photographs taken of me in relation to the college. In making this application, I accept and agree to abide by all of the policies and regulations of Capitol College, including those concerning drug and alcohol abuse. I understand that the unlawful use of drugs or alcohol will subject me to the penalties contained in those policies and regulations. A copy of the policies and regulations is available at www.capitol-college.edu or in the student handbook, which is available upon request.

Applicant's signature _____ Date _____

SPONSORSHIP INFORMATION AND DECLARATION

Estimated expenses for Capitol College for nine months of academic study (fall/spring) and 12 months of living expenses for the 2011-2012 academic year.

Engineering, Computer and Technology Programs

Tuition/fees	\$21,000
Room, food, books, general living expenses	\$15,000
Total estimated expenses	\$36,000

Business and Management Programs

Tuition/fees	\$11,500
Room, food, books, general living expenses	\$15,000
Total estimated expenses	\$26,500

In addition, students will be expected to pay for all air transportation and school vacation expenses.

Sponsor's name _____

Relationship _____

Address _____

City _____ Country _____

I guarantee the payment of all expenses related to attendance at Capitol College for the duration of the student's stay at Capitol College.

Sponsor's signature _____

Date signed _____

Bank account statements, letters, and/or other forms of documentation, which will support the promise given above, must be included with this application.

HOUSING INFORMATION

Housing is available for fall applicants who meet the following requirements:

1. Apply and be accepted to the college by March 15.
2. Complete and submit the housing application by April 1 (no exceptions).
3. Submit \$200 housing deposit by May 1 (no exceptions). The deposit is refundable through June 1, so the college strongly recommends you apply for your visa as soon as you receive your college acceptance.

Housing is not available for spring applicants.

If you do not require on-campus housing, please be aware that the college is not serviced by public transportation. Options for commuting to campus are limited. If you plan to live with relatives in the area, you must be sure to have reliable transportation to and from the college.

INSTRUCTIONS

International students must meet the following academic and financial requirements to be considered for admission to the college.

Academic Requirements

1. a. Certified transcripts (with English translations) of secondary school and/or college records, or examination results when periodic grades are not used for measurement purposes.
- b. Students with prior college/university coursework wishing to transfer credits must submit an official credential evaluation from an approved credential evaluation service such as World Education Services (www.wes.org). A full list of approved evaluators can be found at www.naces.org.
2. Undergraduate applicants should possess two years of college preparatory mathematics, such as algebra, geometry and trigonometry.
3. English proficiency for direct admission into a degree program:
 - a. TOEFL paper-based test score of 550 or computer-based test score of 213 or Internet-based score of 80, or
 - b. Proof of completing a specified level of proficiency at an English language school, or
 - c. Satisfactory completion of English courses at an accredited university or college within the United States.

Undergraduate students with less than required TOEFL or insufficient English proficiency may still be admitted into a BS degree program if they are willing to do ESL first.

Financial Requirements

1. International students must submit evidence of sufficient financial resources for living and educational expenses. Support documents must be dated within the last six months. Proof of financial support can be in one of the following forms:
 - a. A letter of sponsorship or scholarship from a government agency or corporation. This letter of sponsorship must be an original and outline specific billing procedures.
 - b. Complete the following Declaration and Certification of Finances form. This form must be accompanied by supporting bank statements or employment verification. Include signatures or original letters of support from each sponsor.
2. Students who have not provided valid evidence of sponsorship from a government agency or corporation must make a tuition deposit of \$500 prior to formal acceptance and issuance of I-20.

Applicants may expect an answer from the college three to five weeks after receipt of all necessary documents. All international students must join the college health insurance program, unless adequate coverage is proven.

Priority Application Deadlines (no housing required): Fall – May 1 Spring – October 1
 Priority Application Deadline (housing required): Fall – March 15 Spring – Not applicable