



## Give a Gift of Securities

You may choose to support Capitol Technology University by donating gifts of stock or appreciated securities. In addition to providing Capitol Tech with the vital financial support needed to educate our students for professional opportunities in engineering, computer and information sciences, and business, ***you can save on capital gains taxation on your appreciated securities.***

### Instructions for Broker to Broker Transfer

If stock is held in a brokerage account, you can give stock to Capitol Tech by simply asking your broker to transfer the stock through the Depository Trust Company (DTC) to the Capitol Tech brokerage account using the following information:

Transfer stock to:

LPL Financial

DTC # 0075

Account Name: Capitol Technology University

Account #: 5437-9440

Please send your request to your broker in writing and send us a copy. It is important to notify **Melinda Bunnell-Rhyne, Vice President, University Development and Student Engagement, 301-369-2543** or email her at [mabunnell-rhyne@captechu.edu](mailto:mabunnell-rhyne@captechu.edu) so that we are aware of the transfer.

### Instructions for Stock Certificates

To use stock certificates, you need a stock power for each certificate that you plan to donate. These stock powers need to be signature guaranteed; simply go to your local bank or broker and have them witness your signature. They will stamp it accordingly.

After you have signed the powers (do not sign the back of the certificate/s), mail the certificate/s in one envelope and the signed stock powers with the signature guarantee in a separate envelope. Mail the two envelopes to:

Capitol Technology University

Attn: Melinda Bunnell-Rhyne

11301 Springfield Road

Laurel, MD 20708

For more information, please contact Melinda Bunnell-Rhyne at [mabunnell-rhyne@captechu.edu](mailto:mabunnell-rhyne@captechu.edu) or 301-369-2543.